

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)
Administration Committee Meeting
Tuesday, December 17, 2024

The Administration Committee of the SLFPA-W met Tuesday, December 17, 2024, with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the Moreau Center – MC Conference Room – University of Holy Cross, 4123 Woodland Drive, Algiers, Louisiana at approximately 2:00 P.M.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the minutes from the previous meeting dated November 12, 2024.

Mr. Bosch presented the check register for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

Mr. Bosch provided an update on the current budget.

The Committee reviewed and approved the Commissioners' expense reports for payment.

Mr. Noel briefed the Committee on the proposed amendment to the JBM Technologies contract for the SLFPA-W Information Management System (SWIMS). The Committee recommended the Board approve the proposed amendment at the December 17, 2024 regular board meeting.

The Committee reviewed the proposed 2025 Board and committee schedules. The schedules will be an item for approval at the December 17, 2024 regular board meeting.

Mr. Noel presented the following SLFPA-W Employee Handbook policies to the Committee for review: #11-33 Outside Employment, #11-34 Nepotism-Employment of Relatives, #11-35 Disposition of Property, #11-36 Emergency Fund, and #11-38 Cellular Phone. After discussion, the Committee recommended approval of the proposed policy updates at the December 17, 2024 regular board meeting.

Mr. Noel updated the Committee on the public education campaign for the March 2025 West Jefferson Levee District (WJLD) millage renewal.

Mr. Noel briefed the Committee on the status of the Strategic Plan follow-up meetings.

Mr. Noel updated the Committee on the progress of the Records Management program.

Mr. Noel updated the Committee on the current SLFPA-W website status.

The Committee reviewed the employee tuition reimbursement requests. It was moved by Mr. Gauthé and seconded by Ms. Foster to approve the employee tuition reimbursement requests.

Mr. Noel briefed the Committee on current staffing and open positions.

Mr. Bordelon provided legal updates.

Mr. Noel presented the Director's report, WBV program agreement tracking report, executive project tracking list, and capital projects list for the month of December.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Tuesday, January 14, 2025, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 3:29 P.M.